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WHAT's New?



PowerPoint Tip: Get To A Particular Slide Without Leaving The Slide Show View

While presenting your slides and someone asks a question about a topic in another slide, you will have to exit *Slide Show View* and look for that particular slide being inquired. There is, however, a much cooler way to get to a particular slide without leaving the *Slide Show View*. The key is by knowing the *keyboard shortcuts* while presenting.

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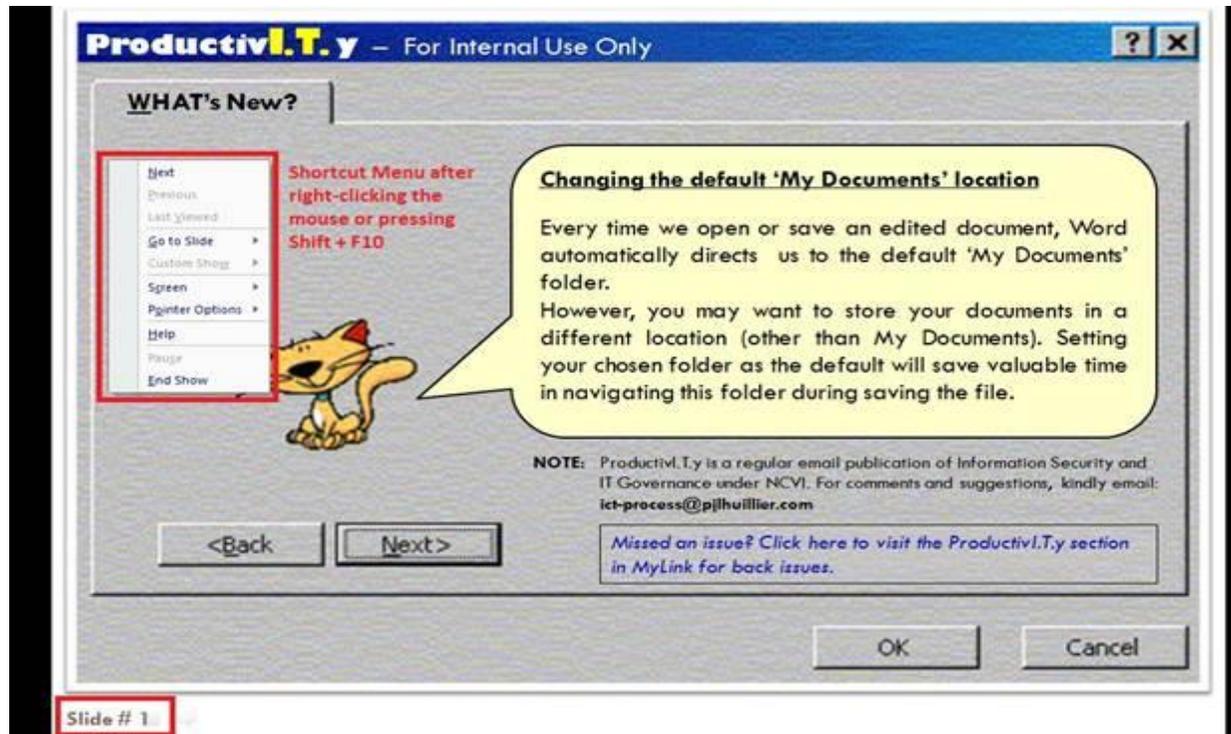
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Get To A Particular Slide Without Leaving the Slide Show View

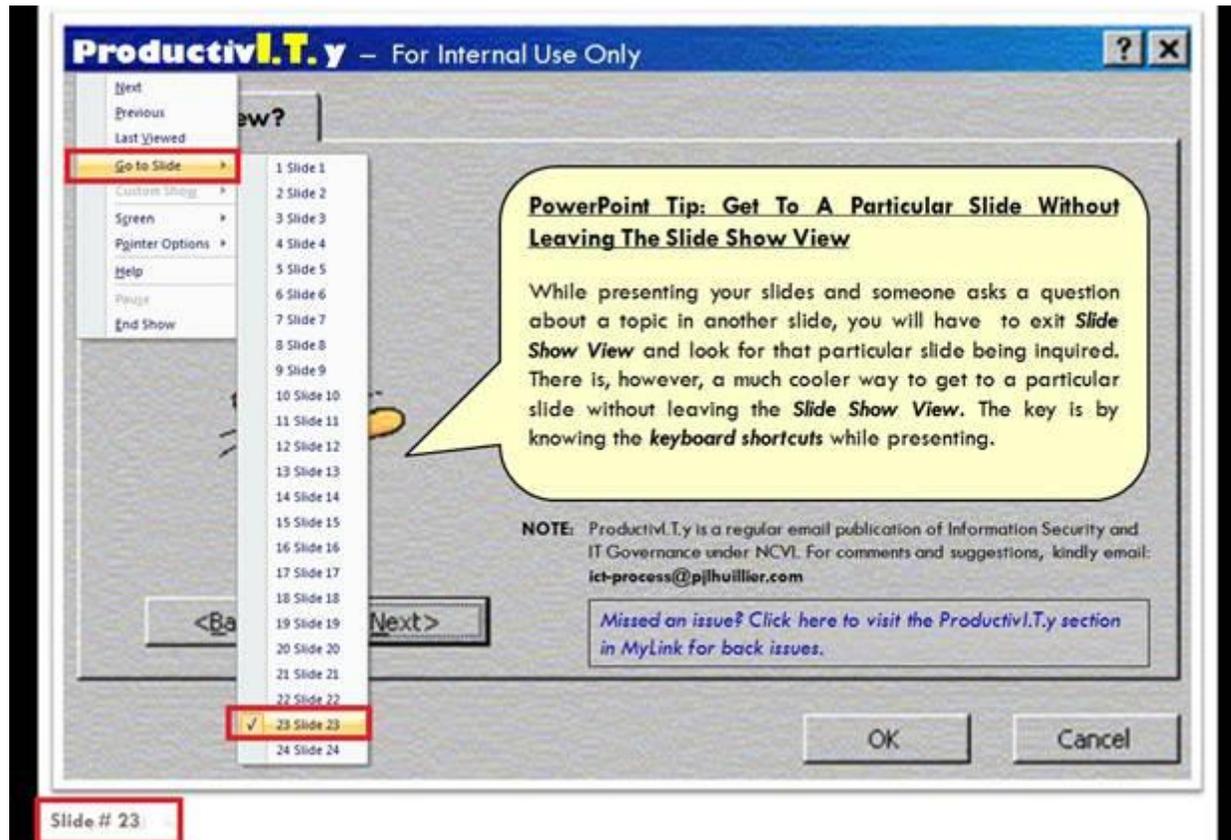
Below are ways to get to a particular slide while you are presenting:

A. Right-Click.

1. If you have access to a mouse, the easiest thing is to *right-click* to bring up the shortcut menu.



2. On the shortcut menu, you will see an entry called **Go To Slide**. It pops out to show you a list of your slides. Just select the slide title and PowerPoint takes you there.

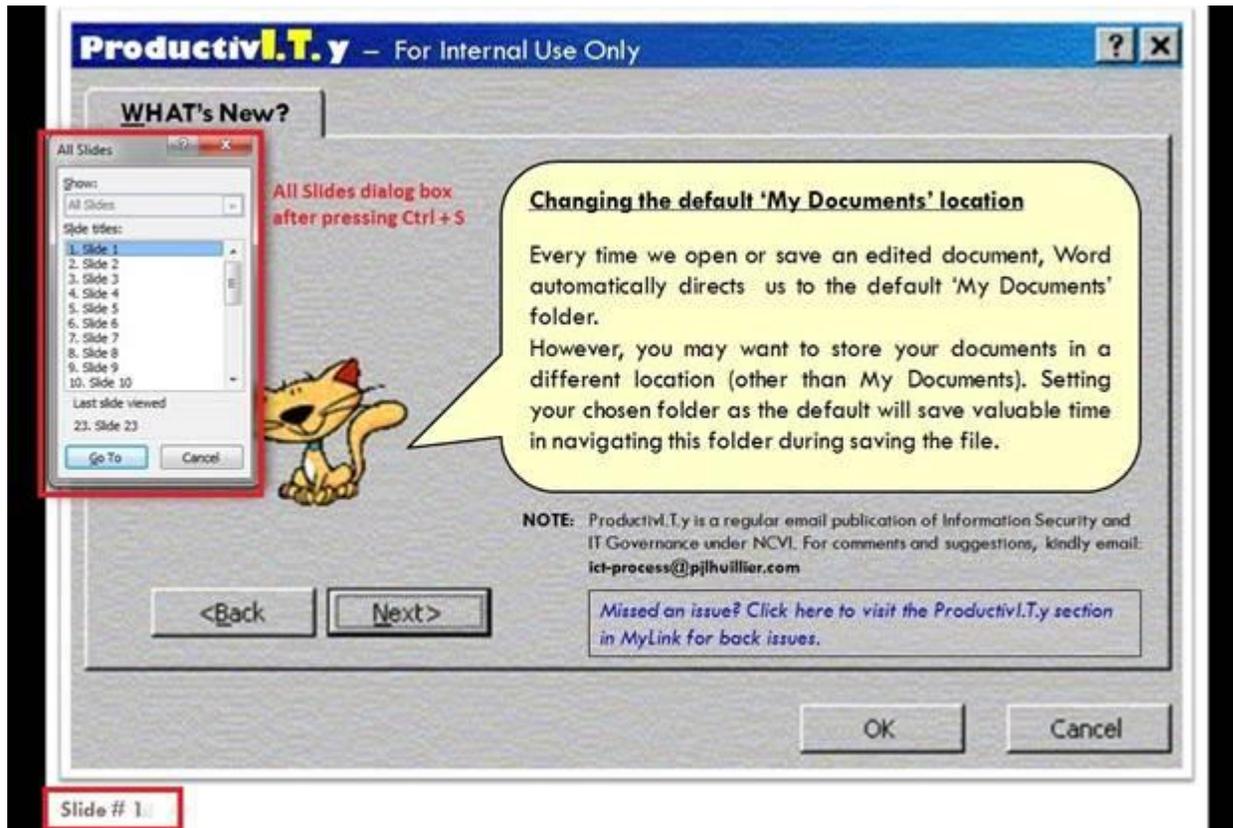


B. Press Shift + F10: You may follow the steps from the previous option.

C. Type the Slide Number and Press Enter: If you really know your slides, you can actually *type the slide number* and *press Enter*. PowerPoint will jump to that particular slide number.

D. Press Ctrl + S.

1. If you have a whole lot of slides, you can also bring up the *All Slides* dialog box by pressing *Ctrl + S*.



2. Scroll through your slides by title and click the **“Go To”** button. You will also notice in the dialog box the **Last slide viewed** panel for your reference. The dialog box is easier to work with than the pop-out menu if you have a really big presentation.

